

YORK CATHOLIC DISTRICT SCHOOL BOARD

BOARD POLICY	
<i>Policy Section</i> Facilities	<i>Policy Number</i> 709
<i>Former Policy #</i> 509	<i>Page</i> 1 of 4
<i>Original Approved Date</i>	

- 3.5 The possessive form shall not be used in the name.
- 3.6 The final choice of a school name shall rest solely with the Board.
- 3.7 If a school name is modified, a new plaque will be produced with the name of the Board of Trustees, on the Board at the time of approving the name change.

4. RESPONSIBILITIES

4.1 Board of Trustee(s)

- 4.1.1 To chair the school naming committee.
- 4.1.2 To present a recommended list of names to the Board.

4.2 Director of Education

- 4.2.1 To oversee the compliance of the Naming of Schools Policy and related guidelines.

4.3 Superintendent of Education: School Leadership

- 4.3.1 To support the implementation of the Naming of Schools Policy and related guidelines.
- 4.3.2 To form a school naming committee consisting of the local Trustee(s), Principal (where appointed), local pastor(s), parents of the future students of the new school, students who will be attending the new school and other community members deemed appropriate.

4.4 Principals

- 4.4.1 To ensure that a suitable plaque or scroll, outlining the significance of the school name, is arranged for and displayed appropriately in the school.

5. Cross References

POLICY TITLE: NAMING OF SCHOOLS

SECTION B GUIDELINES: PROCEDURES FOR NAMING SCHOOLS

1. New Schools

- 1.1 As soon as the boundaries are established for the new school, the Superintendent of Education for the school, in consultation with the Trustee(s) representing the attendance area shall meet to determine membership for this committee.
- 1.2 The committee shall seek input and engage in consultation on possible school names.
- 1.3 The committee shall recommend at least three names, in order of preference, with rationale, to the Board.

2. Closed/Consolidated Schools

- 2.1 If two or more existing schools are closed, and the students are moved to one new consolidated location the procedure for the naming of new schools shall be followed
- 2.2 If one or more existing schools are closed, and the students are relocated to fill existing space in one or more existing schools the name of the receiving school(s) shall be maintained.

4.2 **Program Needs**

- 4.2.1 In the event that there is a significant change to the program offering at an existing school, and a change of name is contemplated, the Catholic School Council shall be consulted.
- 4.2.2 The school name may only be altered by the addition or deletion of an extension to the existing name
- 4.2.3 The recommended change shall be presented to the Board by the local Trustee for approval.