



BOARD POLICY

*Policy Section*

*Policy Number*

*Former*



Trustees may attend two categories of professional development activities in any capacity as members of the Board which the Board may wish to have Trustee representatives attend.

Conferences, workshops and seminars at which it is deemed advisable to be officially represented and funded centrally by the Board.

Such conferences, workshops and seminars which are considered Board centrally funded for the proper execution of committee or trustee mandate shall include but not be limited to:

- 1.1.1 O.C.S.T.A. conferences
- 1.1.2 C.C.S.T.A. conferences
- 1.1.3 Ministry of Education sponsored events/
- 1.1.4 Conferences on professional development
- 1.1.5 Others, as determined by the Board

There is no limit to the number of Trustees that may attend these events.

**Budget Impact:**

The Board will establish an annual budget for Board centrally funded conferences.

Expenses related thereto shall not be charged to the Trustee's Discretionary Allowance.

Non-attendance at a previously confirmed Professional Development activity shall be charged to the Trustee's Discretionary Allowance.

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(See *Policy and Procedure 808: Travel, Meals and Expense Reimbursement* for direction)

- 3.1 A conference is defined as any meeting of interested persons, a workshop, a seminar, a consultation with a person or group of persons, a tour with a detailed itinerary, or other function which will benefit the Trustee and the Board.
- 3.2 A Trustee attending a conference will be encouraged to share information and material acquired through the Professional Development activities with all members of the Board of Trustees and staff.
- 3.3 The Chair or designate shall be authorized to attend local or out-of-town conferences, in addition to personally-selected conferences, when it is deemed advisable that the Board be officially represented, and when approved by the Executive Committee. Expenses for these conferences, and the expenses related thereto shall be charged to the Board's Centrally Funded Trustee Budget.
- 3.4 The administration of this policy shall be the responsibility of the Executive Committee of the Board.