

York Catholic District School Board

MINUTES
CORPORATE SERVICES COMMITTEE
(Public Session)

The meeting of the regular session of the Corporate Services Committee was held in the Boardroom at 320 Bloomington Road West and via Google Meets, on Tuesday, December 6, 2022, commencing at 6:30 p.m.

PRESENT:

Committee Members: F. Alexander, C. Cotton, E. Crowe, J. DiMeo, A. Grella, M. Iafrate, T. McNicol\*, A. Saggese, J. Wigston

Administration: D. Scuglia, C. McNeil, T. Pechkovsky, A. McDonald, M. Gray, S. Morrow\*, T. Laliberte\*, D. Candido\*

Absent with Notice: M, Barbieri, Student Trustees A. Peta-Dragos, J. James

Recording: K. Errett

Presiding: J. Wigston, Committee Chair

[\*Denotes attendance via Google Meets]

1. CALL TO ORDER AND PRAYER

C. McNeil, Chief Financial Officer and Treasurer of the Board, called for 2023 on nomination by Trustee Crowe.

3. ELECTION OF VICE-CHAIR

Trustee DiMeo was acclaimed Corporate Services Committee Vice-Chair for 2023, on nomination by

4. APPROVAL OF THE TERMS OF REFERENCE

Motion: Saggese/Iafrate

THAT the Terms of Reference for 2023 be approved with minor revisions, as discussed.

— MOTION CARRIED —

5. APPROVAL OF NEW MATERIAL: Nil

6. APPROVAL OF THE AGENDA

Motion: Crowe/Iafrate

THAT the Revised (2) Agenda be approved with the deferral of Action Item 15a) 2022-2023 Revised Estimates to a future Board meeting.

— MOTION CARRIED —

7. APPROVAL OF THE MINUTES

Motion: Crowe/Iafrate

THAT

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13. **SUB-COMMITTEE REPORTS:** Nil
14. **DISCUSSION ITEM(S):** Nil
15. **INFORMATION ITEMS:**

**c) Purchasing Bid Activity Report**

C. McNeil, Chief Financial Officer and Treasurer of the Board, provided the Bid Management System Procurement Activity Report for October 13 to December 1, 2022. There were three exceptions reported for this period for contracts 2022-37-P Student Uniform, 2023-01-P Office Paper and 2023-26P Glazing Services all of which did not meet the requirement for a minimum of three written vendor submissions required for bids exceeding \$100,000.

**d) Insurance Reports: Property Claims**

C. McNeil, Chief Financial Officer and Treasurer of the Board, provided an Insurance Report update which indicated three outstanding property claims, i.e. at Sacred Heart CHS, Our Lady of Fatima CES and Corpus Christi CES to which Mr. McNeil responded to questions from the Committee.

**16. NOTICE(S) OF MOTION:** Nil

**17. FUTURE ITEM(S):** Nil

**Adjournment: 8:17 p.m.**

**On Motion: Crowe/Grella and CARRIED**