YCDSB CONSTITUTION

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All York Catholic District Schools are expected to review the Constitution at the first meeting after Catholic School Council elections.

school budget priorities, including local capital-improvement plans;
school-community communication strategies;
school-based services and community partnerships related to social, health, recreational and nutrition programs;
local co-ordination of services for children and youth;
development, implementation, and review of board policies at the local level;
learning partnerships;
corporate sponsorships within the parameters established by the Board.

ARTICLE III - COMPOSITION

SCHOOL COUNCIL

(a) All members on a Council are valued and equal partners. Each elected or appointed member receives one vote.
  (i) The principal does not participate in votes taken by the school council or by a committee of the school council.
  (ii) If more than one Parish Representative is designated from the affiliated Parishes,

(viiii) The Principal shall be a designated, non-voting member.

(d) Parent/Guardian(s) shall form the majority of members of the Council.

(e) The Principal will communicate with the Pastor of the Parish or Parishes affiliated with the school to confirm a Parish Representative who will be designated as a member of the Council. In a situation where a school is affiliated with more than one Parish, representation must be sought from all Parishes concerned. If more than one Parish Representative is designated from the affiliated Parishes, it must be understood that only one vote is allocated to this position.

(f) A person is not qualified to be a parent member of the Council if they are employed at the school their child

(c) Ballots shall be counted by the Principal in a public process.
(d) If there is a tie in the number of votes between two (2) or more candidates, the tie will be broken by the Principal drawing the names of the tied candidates until all of the Parent Member positions are filled.
(e) The Principal shall announce the names of those elected as Parent Members at the Election Meeting.
(f) All ballots and related information shall be retained by the Principal for one (1) year and shall be kept confidential.

1.2 Term of Office

At the first election of the properly constituted Council, newly elected members of Council shall be elected for a term of one (1) year, from the date they are elected or appointed until the date of the first meeting of the School Council after the elections held in the next school year.

A member of the School Council may be re-elected or re-appointed for additional terms.

1.3 Meetings

The first meeting of the newly elected members of Council shall take place in person within the first 35 calendar days of the school year, after the elections held and on a date fixed by the principal of the school. The Council shall hold a minimum of four (4) meetings per year and shall be held either in person, at a location that is accessible to the public, and/or by electronic or telephonic means.

A member of a school council who participates in a meeting through electronic or telephonic means shall be deemed to be present at the meeting.

All meetings of a school council shall be open to the public. The principal of the school shall, on behalf of the school council, give written notice of the date and time of and the location or means to access each meeting of the council to every parent of a pupil who, on the date the notice is given, is enrolled in the school. The notice will be given to the parent by email or by other electronic means and by posting the notice on the website. The Council may choose to stream their meetings to the public.

The school community may be invited to provide input to the Council. In its role as an Advisory body, it is the responsibility of the Council to come to a final repme to the

1.8 Consultation

The Council shall communicate regularly with parents/guardians and other members of the School Community to seek their views and preferences with regard to matters being addressed by the Council so that these are reflected in the advice the Council provides to the school Principal, to the Board and to the Ministry.

1.9 Consultation by the Board

In addition to its other obligations to solicit the views of Councils under this act, the Board is obliged to solicit the views of the council with respect to the matters outlined under section 19 of O. Reg 612/00.

Participate in information and training programs
Communicate with the school Principal as required
Ensure that there is regular communication with the school community posted on the Council section of the school website
Consult with senior board staff and Trustees, as required, and submit annually a written report of the Council activities to the Principal and the Board. This Year-End Report will be posted on the school website
Respect the confidentiality of all information that may be received regarding any pupils or staff y65i(ff)] TETQ0.00000912 0 612 792 reW*nBT3.69 Tf1 0 0 1 143.18 584.74 Tm0 g0 G[(

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A full financial statement of the Council year shall be prepared by the Treasurer and presented at the AGM.

2.4 Principal's Duties /Artifact <</MCID 4>>BDC q 0.00000912 0 612 7MreW*nm0 6b0 0 00912 9685

The Principal of the school shall:

Give

SECTION III - COMMITTEES

The Council shall make appointments to such Standing Committees of the Council (committees which exist year after year and meet regularly) and Ad Hoc Committees of the Council (committees appointed to deal with a specific issue, report on it and then are disbanded) as may be required to carry on the activities of the Council and shall, where possible, appoint a Chair of each such committee from among the Council members. Committee membership shall be drawn from the members of the School Community. The Chair of the Council and the Principal, or their designate, shall be members of each Standing and Ad Hoc Committee. All Committees shall report to

BY-LAWS

SECTION IV - CONFLICT OF INTEREST & CONFLICT RESOLUTION

In accordance with section 15 (2) of Ontario Regulation 612/00, every school council shall make a by-law that establishes rules respecting participation in school council proceedings in cases of conflict of interest and establish a conflict resolution process for internal school council disputes.

Pursuant to Section 3.1.18 of *Policy 606 Catholic School Councils*, the York Catholic District School Board reserves the right to disband a Council in the event of a conflict that cannot be resolved, and/or

SECTION V - FUNDS

All fundraising activities shall be conducted in accordance with Board Policies and Guidelines (Policy 603A *School Fundraising*, Policy 603B *Fundraising for External Charitable Purposes* and Policy 803 *School Generated Funds)*.

a) Funds raised are to be used for a purpose approved by the Board and/or Principal. Catholic School Councils shall ensure that Council funds and school resources are not used to promote a particular viewpoint.
b) Any funds and assets generated through fundraising activities assisted by the Council are the property of the Board.